



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# Volunteer Application

## YMCA OF SOUTHEAST TEXAS

Thank you for considering the YMCA as a place to donate your time and talents. Volunteers are vital to the promotion of our mission and our areas of focus. Without volunteers, we would not be able to meet the needs of the kids, families, and adults who live in Southeast Texas.

### OUR MISSION

To put Christian principles into practice through programs that build a healthy spirit, mind and body for all.

### OUR AREA OF FOCUS

We're for youth development, healthy living and social responsibility.

### OUR VALUES

Caring, Honesty, Respect, Responsibility and Faith

- All applicants must submit a copy of volunteer's driver's license and provide volunteers social security number. The front desk staff can make a copy for you.
- Application and background checks must be completed before any individual may become a volunteer at our Association.
- Please submit your volunteer application to the front desk or to the appropriate program director.

Applicant name: \_\_\_\_\_

Position applying: \_\_\_\_\_

Have you ever volunteered at a YMCA or other non profit organization?     Yes     No

If yes, where and in what capacity? \_\_\_\_\_

What area do you see yourself volunteering? (Check all that apply)

Literacy Program       Special Events       Youth Sports  Teen Sports

Adult Sports       Health & Wellness     Sportszone     Board of Directors

Other \_\_\_\_\_

Please list the days and times available you would consider volunteering.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday



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## Application for Volunteer Service

### Please read before completing this application

This association does not discriminate in the recruitment and placement of volunteers on the basis of race, color, religion, national origin, sex, marital status, age or veteran status. No question on this application is intended to secure information to be used in a discriminatory manner. Your completed application will be reviewed carefully; but its receipt does not imply that you will be utilized. Volunteer consideration necessitates that you meet all conditions required for the position for which you are applying.

### Print print clearly

Today's Date: \_\_\_\_\_ Volunteer Position desired: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Email: \_\_\_\_\_

### Emergency Contact:

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Are you a member of a YMCA (YMCA membership is not required)?  Yes  No

Do you have any of the following? Check all that apply.

First Aid Certification    Provider: \_\_\_\_\_    Expiration Date: \_\_\_\_\_

CPR Certification    Provider: \_\_\_\_\_    Expiration Date: \_\_\_\_\_

Other Certification    Provider: \_\_\_\_\_    Expiration Date: \_\_\_\_\_

Explanation: \_\_\_\_\_

### Employment

Please list your current employer:

Name of organization: \_\_\_\_\_

From when to when? \_\_\_\_\_ Job title: \_\_\_\_\_

Describe work: \_\_\_\_\_

Name and title or immediate supervisor: \_\_\_\_\_

## REFERENCES

Please list three people besides relatives and employers whom you have known for at least two years and who know you well enough to provide with a reference.

1. Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship to you: \_\_\_\_\_ How long have you known this reference? \_\_\_\_\_

2. Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship to you: \_\_\_\_\_ How long have you known this reference? \_\_\_\_\_

3. Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship to you: \_\_\_\_\_ How long have you known this reference? \_\_\_\_\_

Please list the names of relatives, friends, or acquaintances employed by the YMCA and their relationship to you.

## Background

Please list any other names you may have used in the past:

\_\_\_\_\_

Date of Birth: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_

Have you ever been convicted of a criminal offense?

If yes, please explain: \_\_\_\_\_

How long at current address? \_\_\_\_\_ Social Security number: \_\_\_\_\_

Previous address:

Please list your last two addresses (excluding your current address) starting with the most recent:

Address: \_\_\_\_\_ From when to when? \_\_\_\_\_

Address: \_\_\_\_\_ From when to when? \_\_\_\_\_

As a condition of volunteering, I give permission for YMCA of Southeast Texas and its assigned agencies to conduct a background check on me, which may include a review of criminal records maintained by government agencies. I am subject to suspension by the YMCA at anytime in the event of inappropriate behavior as outlined in the Volunteer Code of Ethics and Rules. The facts set forth in my application are true and complete. I understand that if engaged, false statements on this application will be considered sufficient cause for dismissal.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If you are under 18 years of age)

## Sports Coach Code of Ethics

1. The coach must never place the value of WINNING over the safety and welfare of his/her players.
2. The coach must play every team member, whether season games or tournaments. There shall not be any reason to punish a player for not coming to practice or for being late for a game.
3. A coach must hold him/herself to the highest standards and behavior. He/she must remember that they serve as one of the most influential role models for their players. Any violation of the players trust, either in word or in action, or off the court/fields, will not be tolerated.
4. The laws of soccer were written to ensure the safety of the players as their primary goal. Coaches must always play within these rules and never seek unfair advantage by teaching deliberate, unsportsmanlike behavior to their players.
5. Coaches are responsible for their players actions on the court/field. Rough house tactics, illegal substitutions and deliberate faking of injuries prohibited.
6. Coaches must adhere to the letter and spirit of the rules.
7. Officials must have the support of coaches, players and organizations. Public or private criticism of officials by coaches diminishes the game. Coaches must also refrain from criticizing officials to their players. Criticism of officials and dissent towards officials during the course of the game is strictly prohibited.
8. Coaches will not belittle their players by yelling at them in a negative manner during the course of the game. Such action detracts from the game and negatively impacts the performance of the players and team.
9. It shall be considered unethical for a coach to have any verbal dissent during the game with the opposing coach, bench, or players. Physically contacting an opposing coach or player in an aggressive manner must be considered highly unethical.
10. Coaches must remember that they are involved in the coaching of players. They should always have the player's best interest in mind. They should seek to provide an environment where players not only develop as players of the game, but as people. They should never place their own concerns of advancement above those of their players.

## Volunteer Code of Ethics and Rules

1. Smoking and/or use of tobacco products in the presences of children is prohibited.
2. Using, possessing or being under the influence of alcohol or illegal drugs will not be tolerated.
3. Volunteers shall not abuse children including:
  - a. Physical abuse – strike, spank, shake or slap
  - b. Verbal abuse – humiliate, degrade, threaten
  - c. Sexual abuse – inappropriate touch or verbal exchange
  - d. Mental abuse – shaming, withholding love, cruelty
4. Volunteers must treat children of all races, religions and cultures with respect and consideration.
5. Volunteers must use positive techniques of guidance, including positive reinforcement and encouragement rather than competition comparison or criticism.
6. Volunteers shall abstain from humiliating or frightening discipline techniques.
7. Volunteers shall not use profanity in the presence of children or parents.
8. Volunteers will refrain from intimate displays of affection toward others in the presence of children, parents and staff.
9. Monetary and expensive gifts to volunteers are prohibited.
10. Volunteers must be free of physical and psychological conditions that might adversely affect children’s health, including fever or contagious conditions.
11. Volunteers will portray a positive role model for youth by maintain an attitude of respect, loyalty, patience, integrity, courtesy, tact and maturity.
12. Volunteers will do everything in their power to avoid being put in a situation where they are alone with the YMCA child other than their own. In fact, caring for any YMCA child other than their own, on a one on one basis such as baby sitting is prohibited.
13. Volunteers will not fraternize with YMCA youth participants away from the YMCA. However, if volunteers have children that have YMCA participants as friends, the volunteer must obtain permission from YMCA youth participant’s parents to fraternize with their children. If the YMCA learns of a violation of this policy, the violation may be grounds for removal as a volunteer.
14. Texas State Law requires that all citizens report any suspected abuse or neglect of a child to the Texas Department of Protective and Regulatory Service and law enforcement agency.
15. I understand that as a volunteer for the YMCA, I will be subject to a background check, including criminal history.
16. I have been informed of YMCA’s position regarding child abuse, and have read and understand that portions of my Volunteer Application. I understand that in addition to the mandates described in this Volunteer Code of Ethics and Rules, the YMCA will, among other things, conduct periodic interviews/evaluations with children and parents to encourage reports of anything out of the ordinary.
17. I understand that allegations of suspicions of child abuse are taken very seriously by the YMCA and will be reported to the State for investigation and that the YMCA will fully cooperate with any related investigations and will pursue the prosecution of child abusers to its full extent under the laws of this State.

I understand that any violations of this Code may be grounds for removal as a volunteer. Being fully aware of the matters contained in the Volunteer Code of Ethics and Rules, I still desire considerations as volunteer for the YMCA.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or guardian’s signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(if applicant is under the age of 18)

## Volunteer Acknowledgement

Please initial

\_\_\_\_\_ I understand that I am to immediately report accidents or injuries of myself and participant to the YMCA department supervisor.

\_\_\_\_\_ I understand that I am required by law to report known or suspected instance of child abuse and that not doing so is considered a misdemeanor. Please notify YMC department supervisor.

\_\_\_\_\_ I understand the policy of the YMCA is to refer all inquiries from the media or press to the YMCA Marketing Director or Chief Executive Officer.

\_\_\_\_\_ I understand the policy of the YMCA is to cooperate with the authorities in the investigation of suspected child abuse and molestation situations. I, as a volunteer, agree to cooperate with the investigation as requested.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(if applicant is under the age of 18)

YMCA Staff: \_\_\_\_\_ Date: \_\_\_\_\_